## HOW TO OBTAIN A LIQUOR LICENSE IN THE CITY OF ROANOKE

- 1. CHECK WITH THE CITY HALL 334-863-4129 TO DETERMINE THAT YOUR LOCATION IS ZONED FOR THE LIQUOR LICENSE YOU WISH TO APPLY FOR.
- 2. APPLY FIRST WITH THE STATE ABC BOARD, YOU MAY CALL THE DISTRICT 2 ANNISTON OFFICE AT 256-237-3211 AND THEY WILL GIVE YOU FURTHER: INSTRUCTIONS ON APPLYING.
- 3. APPLY AT CITY HALL, 334-863-4129, 809 MAIN STREET, ROANOKE, ALABAMA AN APPLICATION MUST BE COMPLETED AND A COPY OF YOUR DEED OR LEASE AGREEMENT SUBMITTED WITH APPLICATION.
- 4. NON REFUNDABLE FILING FEE OF \$100.00 MUST BE PAID TO THE CITY AT TIME OF APPLICATION.
- 5. THE BACKGROUND CHECK IS NOW HANDLED BY THE STATE ABC OFFICE AND THIS CAN TAKE UP TO 3 MONTHS, AFTER BACKGROUND CHECK IS RECEIVED, A PUBLIC HEARING WILL BE SET BY THE CITY COUNCIL. THE COUNCIL MEETS THE 2ND AND 4TH MONDAYS OF EACH MONTH. YOU WILL BE REQUIRED TO ADVERTISE THE PUBLIC HEARING IN THE RANDOLPH LEADER TWICE, ONE WEEK APART. YOU WILL BRING CERTIFICATION FROM THE LEADER OFFICER TO THE CITY HALL AND THE PUBLIC HEARING WILL TAKE PLACE AT A DESIGNATED COUNCIL MEETING.
- 6. AFTER THE COUNCIL APPROVAL THE STATE WILL SEND YOU YOUR STATE LIQUOR LICENSE. BRING IT TO THE CITY HALL AND YOUR CITY LICENSE WILL BE ISSUED. YOU MAY ALSO BE REQUIRED TO PROVIDE A HEALTH PERMIT AND THE FIRE MARSHALL'S APPROVAL.

#### **CITY OF ROANOKE**

### **Applicants Check List**

## All items MUST be in submitted prior to being presented to the City Council

1) Type of License Requested:	
2) Application Submitted:	
3) Building& Property Location:	
4) Current Zoning:	
5) Copy of Lease or Deed	
6) \$100.00 Filing Fee	
7) Proof of Notification	
Before Public Hearing:	
Publication affidavit: (Must be advertised two consecutive weeks in the lapaper. Paperwork for this notification can be picked up at City Hall.	ocal
Before Issuing City Beverage License:	
1) Copy of State License:	
2) Copy of Certificate from Health Department:	
3) Copy of Fire Marshall's Approval (if applicable)	

## STATE OF ALABAMA RANDOLPH COUNTY

# NOTICE OF INTENT TO OBTAIN LICENSE TO SALE ALCOHOLIC BEVERAGES

Applicant's Name	hereby notifies the public at	large that he/she intends to ap	oply for a
Type of license	License. The premises at which Appli	cant's Name	hes to
sale Alcoholic Beverages is	ocated atAddress of proposed licen	sed premises	. Anyone
Wishing to make comment o	n this application may do so either at	Roanoke City Hall in writing or	r at public
appearance at the Roanoke	City Council Meeting which will vote	on this application. Please cor	ntact
Roanoke City Hall for the da	te and time of the above-mentioned (	City Council Meeting.	

## CITY OF ROANOKE, ALABAMA

#### Application for Beer, Wine or Liquor License

Date of Application:				
Check the following Licenses for wi	nich you are a	applying:		
Lounge Beer (Off Premise only) Wine (Off Premise only) Package Store Tavern		Restaurant Beer (On & Off Premise) Wine (On & Off Premise) Club, Class I or II Other		
1. Name of Applicant:			Date of Birth:	
	Malling Address:			
			Phone #;	
2. Names & Addresses of Partners,				
			•	
Name	Title	DOB	Address	
				_
		<del></del>		
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7. Type of Ownership: /Cale. Com.				
Corporation or LLC Names	LLC, Etc.)			_
Corporation or LLC Name:	<del></del>			-
4. Trade Name:		**************************************		
Mailing Address:	<del></del>			
Zoning Classification:				
				_
7. Has Manager ever had an ABC L	Icense suspe	nded, revoked or declined?		
If so, Explain:				
8. Do any of the Applicants own pa	art of another	business with a Liquor Lice	nse?	_
If so, Name of Business:				_
9. Are the Applicants named above	the only per	sons in any manner interes	ted in the business sought to be licensed	_  ?
If not, Explain:			<del></del>	

11. Has Applicant had a	n of application:	l, revoked or declined	?	
12. List below, the court	records for Law Violation	ns, If any, of each Ap	plicant. Do not inc	lude Traffic Violations except
DUI and Reckless Dr	iving. If no record exists	, state "NONE".		THE THE PROPERTY CACCE
Name	Violation	Court	Date	Disposition
		,,		
13 Applicant for a Club	License shall also file the	following:		
TO WENT TO A CIUD				
		<del>-</del>	stitution and By-La	ws of such club
A) A certified copy	of the Certificate of Incom	rporation and the Con		
<ul><li>A) A certified copy</li><li>B) A verified list of t</li></ul>	of the Certificate of Incor he Pald-up members of s	rporation and the Consuch club at the time	of application with	resident addresses of each.
<ul><li>A) A certified copy</li><li>B) A verified list of t</li><li>C) Name &amp; Address</li></ul>	of the Certificate of Incor he Pald-up members of s of Manager of club. If th	rporation and the Con such club at the time he Manager changes,	of application with	
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## CITY OF ROANOKE ROANOKE, ALABAMA 36274

TYPE OF LICENSE	FILING	STATE	FILING	<u>CITY</u>
LOUNGE RETAIL LIQUOR	50.00	300.00	100.00	2500.00
RESTAURANT RETAIL LIQUOR	50.00	300.00	100.00	750.00
CLUB LIQUOR	50.00	300.00	100.00	1000.00
RETAIL BEER(on or off premises)	50.00	150.00	100.00	75.00
RETAIL BEER( off premises only)	50.00	100.00	100.00	50.00
RETAIL TABLE WINE(on/off pren	n) 50.00	150.00	100.00	75.00
RETAIL TABLE WINE(off prem)	50.00	150.00	100.00	75.00
RETAIL LIQUOR, WINE, BEER (c	off premises of	only package sto	re) 100.00	1500.00
LIQUOR WHOLESALE	50.00	500.00		•
WHOLESALE BEER ONLY	50.00	550.00	100.00	250.00
WHOLESALE WINE ONLY	50.00	550.00	100.00	275.00
WHOLESALE BEER AND WINE	50.00	750.00	100.00	375.00
WAREHOUSE	50.00	200.00	100.00	500.00
SPECIAL EVENTS(3 day max)	50.00	150.00	100.00	100.00
SPECIAL RETAIL (More than 30 days	ays) 50.00	250.00	100.00	250.00
RETAIL COMMON CARRIER	50.00	150.00	100.00	350.00
MANUFACTURER	50.00	500.00		
IMPORTER	50.00	500.00		